

Quotation Request //

US Government Publishing Office

Columbus Regional Office
1335 Dublin Rd., Suite 112-B
Columbus OH 43215-7034

JACKET:640-075

Quotations are Due By:

(Eastern Time)11:00 AM on 11/30/2021

Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>

Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: PUB. 923 - USMS POCKET FOLDER

QUANTITY: 10001 pocket folders

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote:

<https://contractorconnection.gpo.gov>. Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to 614-488-4616, extension 0.

TRIM SIZE: Flat: 20-1/2 x 16-1/2" Constructed/Folded: 9-1/2 x 12"

FORM NO: USMS Pub. No. 923 (03/2003)

SCHEDULE:

Furnished Material will be available for pickup by 12/01/2021

Deliver complete (to arrive at destination) by 12/28/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

CMYK prints on outside panels only; (pockets are blank). Moderate ink coverage, images bleed off outside edges. After printing, coat entire outside flat with clear dull varnish/aqueous coating.

Folder flat size includes left and right 3/4" wide die cut construction tabs. Fold to 19 x 12" creating 4-1/2" deep pockets with die cut "V" in center and left/right construction tabs securely glued inside. Round top inner corners of pockets. Die cut four opposing diagonal slits on right pocket for insertion of standard size business card. Final fold to 9-1/2 x 12". Score all folds.

MATERIAL FURNISHED: Contractor to receive. pdf file & native ai file e-mailed. PDF file has template layer. Printed sample available from customer if necessary.

The contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet the assigned quality level.

PREFLIGHT: The contractor shall preflight the furnished files prior to image processing (i.e. verify completeness and presence of all components required to process image in accordance with the visual provided such as fonts, graphic files, trim size, bleeds, etc.). It is further recommended that the contractor produce laser output or other acceptable digital proofing of files prior to imaging. Any discrepancies of the Government Furnished Materials (GFM) and these specifications, or instances of missing files, fonts, instructions, etc. are to immediately be brought to the attention of the GPO Contracting Officer prior to further performance.

Upon completion of the order, if requested, the contractor must return the final production native application files (digital deliverables) with the delivered product. The digital deliverables must be an exact representation of the final printed product and shall be returned on suitable storage media or e-mailed as requested.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* L62, No. 2 Silk / Dull-Coated Cover, Basis Size 20 X 26" Basis Weight 80

COLOR OF INK:

4-Color Process

PRINT PAGE: One Side Only

MARGINS:

Images bleed off outside edges.

PROOFS:

Submit 2 sets of digital color content proofs. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs have all elements in proper position (not pasted up), trimmed, constructed & folded to the finished size of the product.

Also submit 2 sets of color accurate proofs. Inkjet proofs that are G7 profiled and use pigment-based inks may be provided. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Deliver proofs along with blank paper sample sheet of the contract required stock, to the Millersville, MD (complete address provided upon award), to arrive not later than DECEMBER 7. Proofs will be withheld not longer than 2 WORKDAYS from date of receipt, to date proofs are made available for pick up by the contractor; (see NOTE below). The day after proof receipt is day 1 of hold time. THE CONTRACTOR MUST NOT PRINT PRIOR TO RECEIPT OF PROOF APPROVAL.

NOTE: If proof return is required, it is the responsibility of the contractor to make the necessary pickup arrangements when notified that the reviewed proofs are available; (one set of each proof type will be retained by the customer). If a courier is to be used, a fully completed airbill (prepaid by the contractor) must be furnished to the specified address with the delivered proofs for this purpose.

BINDING:

FOLD: See DESCRIPTION.

PACKING:

Shrink Film Pack in units of 50. Pack suitable per shipping container.

DISTRIBUTION:

Deliver Proofs + 1 folder at order completion to: Residential address in Millersville, MD 21108. Complete address will be provided upon award.

Deliver 10,000 Folders including Dept. Random Copies to: U.S. Marshals Service, ATTN: Jamal Bryan (202-596-0295), 3601 Pennsy Drive, Landover, MD 20785

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE**SPECIFIED STANDARD**

P-10. Process Color Match

Approved Proofs

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into 125 equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to certify that copies were selected as directed using GPO Form 917-Certificate of Selection of Random Copies (located on GPO.gov). The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special label (GPO Form 2678-Departmental Random Copies (Blue Label) that must be printed on blue paper and affixed to each affected container. This form can be downloaded from GPO.gov. The container and its contents shall be recorded separately on all shipping documents and sent to the specified delivery address.

A copy of the print order/specification and a signed Certificate of Selection of Random Copies must be included.

A copy of the signed Certificate of Selection of Random Copies must accompany the invoice sent to U.S. Government Publishing Office, Financial Management Services, for payment. Failure to furnish the certificate may result in delay in processing the invoice.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows

- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

Attachment(s): NONE